



CITY OF PINE BLUFF

DEPARTMENT OF HUMAN RESOURCES JOB ANNOUNCEMENT

JOB TITLE: CEMETERY – UTILITY MAN

Department: Cemetery	Status: Full Time/ Permanent
Annual Salary: \$26,624	Available Positions: 1

Application Process:

Applicants should apply at City Hall, Room 104, Department of Human Resources by 5:00 p.m. on the closing date. Applicants may also submit a copy of the application at www.cityofpinebluff.com

**CLOSING DATE:
UNTIL FILLED**

Department of Human Resources 200 E. 8 th Avenue, Room 104 Pine Bluff, AR 71601	Office (870) 730-2038/ FAX (870) 730-2157 Office Hours: Monday-Friday: 8:00 a.m. – 5:00 p.m.
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ESSENTIAL JOB FUNCTIONS: The Utility Man keeps all vehicles and equipment maintained, operates a front-end loader for ground leveling and to fill in sunken graves when needed and puts foundations down for monuments and markers. The Utility Man must be able to use a large chain saw to cut up and trim trees when needed and keep the roads in the cemetery clear at all times. The Utility Man should also be able to mark graves for funerals and help customers find their spaces and all other duties as assigned.

ACCEPTABLE EXPERIENCE AND TRAINING: High school diploma or GED and 12-18 months of related experience and/or training; or equivalent combination of education and experience.

The CITY OF PINE BLUFF is an EQUAL OPPORTUNITY EMPLOYER and does not discriminate in its employment practices on the basis of race, sex, age, religion, national origin or physical or mental disability.