



City of Pine Bluff Code Enforcement Department

200 East 8th Avenue, Suite 103
Pine Bluff, Arkansas 71601
Tel: (870) 730-2021
Fax: (870) 730-2152

If this permit is for property within the Historic District you must secure a "Certificate of Appropriateness" from the Historic District Commission via the Economic Community Dev. Office

Application for Building Permit

(Rev. 2019)

Date: _____

Commercial (NEW)
 Residential (NEW)
 Addition, Alteration Commercial
 Addition, Alteration Residential

"Subdivision Covenants & Restrictions Notice"

The City gives permission for this project in accordance with local ordinances. However there may be subdivision covenants and restrictions that apply, and this permit does not void or override those covenants and restrictions.

"State and Federal Law Compliance"

Each applicant/project manager is responsible for insuring that his/her project is in compliance with all federal and state laws. Unless this project involves city property, the City will not be responsible for managing the project. Should the City be able to respond to your inquiries or offer assistance, this should not be construed that the City is assuming a role in the project. **Ultimately, it is the responsibility of the applicant/project manager to insure compliance with state and federal laws.** Issuance of this permit does not eliminate your obligation for compliance.

Project Name: _____ **Project Address:** _____

Contact Person: _____ **Phone Number:** _____

General Contractor Information

Name: _____

Address: _____

Telephone: _____ FAX: _____

Email: _____

License #: _____

Occupational Tax #: _____

Email: _____

Sub-Contractor Information

Electrical: _____ License #: _____

Plumbing: _____ License #: _____

HVAC/R: _____ License #: _____

Owner Information

Name: _____

Address: _____

Telephone: _____ FAX: _____ Cell #: _____

Project Valuation: \$ _____ **Square Footage:** (Heated/Cooled) _____ **Total** _____

PLEASE NOTE: Project valuation **must include** all plumbing, electrical and HVAC/R work **and** must also include the cost of all materials, supplies and labor costs required to install or otherwise complete the work.

Job Description: _____

Have you received any notification from the City regarding the property referenced above? YES / NO

(Circle One)

Notice: I hereby certify that the data submitted on or with this application is true and correct. Also, I have read and understand the Subdivision Covenants and Restrictions Notice as stated above. Any deviation from information contained hereon unless approved by the Building Official will render this null and void.

Signature of Owner/Contractor: _____ **Date:** _____

FOR OFFICE USE ONLY

\$ _____	_____	_____	_____
Permit Amount	Permit No.	Expiration Date	Permit Tech

**OWNER/ BUILDER AFFIDAVIT
CITY OF PINE BLUFF , ARKANSAS
CITY INSPECTION/ PERMITTING
DEPARTMENT**

The City of PINE BLUFF Inspection/ Permitting Department requires a Residential License for certain residential building projects.

A property owner who acts as a residential building contractor for the purpose of constructing his/her own personal residence is not required to be licensed unless the person constructs more than (1) residence per calendar year.

PROPERTY ADDRESS: _____

Now, on this _____ day of _____, 20____, I, _____
(please print your full name)

declare that I am applying for a building permit for the above described property; that I will be responsible for performing the work and meeting the requirements of all codes, ordinances, and laws; that I am the owner of the above described property; I am the occupant of the property; and that the use of the property is by the owner as a single family residence. Therefore, I am not required to have an Arkansas State Residential License.

_____ **DATE** _____
OWNER

Arkansas law now requires a residential builder (which includes a “project manager” or a “construction manager” to have a Residential License in order to supervise **ONE RESIDENCE**.