

CITY OF PINE BLUFF

DEPARTMENT OF HUMAN RESOURCES

JOB ANNOUNCEMENT

JOB TITLE: Group Violence Intervention Director

Department: Police	Status: Full Time
Annual Salary: \$65,000	Available Positions: 1
Application Process: Applicants should apply at City Hall, Room 104, Department of Human Resources by 5:00 p.m. on the closing date. Apply online at link below: www.cityofpinebluff-ar.gov/human-resources CLOSING DATE: 10/20/22	
Department of Human Resources 200 E. 8 th Avenue, Room 104 Pine Bluff, AR 71601	Office (870)730-2038 FAX (870)730-2157 Office Hours: Monday-Friday: 8:00 a.m. – 5:00 p.m.

ESSENTIAL JOB FUNCTIONS: The Group Violence Intervention (GVI) Director is responsible for providing day to day coordination and management to support the GVI program, and will work with a team of other project partners including but not limited to: social services agencies, faith-based community organizations, law enforcement, city officials, educational institutes and community members. The Director will work with the Governance Board Members to effectively communicate the purpose, mission and outcomes of the GVI community, and collaborate with the National Network technical assistance team for hands-on support to key project components and track offender participation, intervention, outcomes and maintain records of meetings with the Board and project partners. The Director will also work with agencies and partners to address multiple problem areas such as health, housing, mental health, learning disabilities, and substance abuse. The Director will work with grant writers to ensure the financial regulations and policies are strictly adhered to and ensure systems are in place to sustain the GVI program and convene a task force collaborative working group that meets regularly throughout the project to identify and address service gaps and barriers, and to use funding for a wide variety of prevention and intervention, and suppression strategies targeting those youth who are at higher risk for violence and all other duties as assigned.

ACCEPTABLE EXPERIENCE AND TRAINING: Bachelor's Degree with emphasis in related field (Criminal Justice, Public Administration, Social Services) experience in project management; ability to learn new concepts and work independently; excellent oral, written and communications skills; a valid AR driver's license and the ability to travel occasionally.

The CITY OF PINE BLUFF is an EQUAL OPPORTUNITY EMPLOYER and does not discriminate in its employment practices on the basis of race, sex, age, religion, national origin or physical or mental disability.

